

Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012) Kashmere Gate, Delhi-110006

No. F.3(82)/Admn/2017/ IGDTUW/

Dated the

January, 2017

ORDER/ 58 /2017

In accordance with the Circular No. F.1(54)/COMP/E-OFFICE INSTITUTES/2017/27 dated 25.01.2017 issued by Directorate of Training and Technical Education regarding implementation of e-office in all the institutes under DTTE (HQ), the Competent Authority is pleased to depute Ar. Vishal Rai, Assoicate Professor, Department of Architecture and Planning (Mobile No. 9990194104) as Nodal Officer to coordinate with DTTE (HQ) and NIC for implementation and trainings.

The above assignment is assigned to Ar. Vishal Rai, Associate Professor in addition to his normal duties and he shall not be entitled for any other remuneration etc for discharging the above duties.

This issues with the approval of Competent Authority, IGDTUW.

(Dr. V.K. Gambhir) Assistant Registrar (Pers.)

F.No. 3(1)/Admn./2013/IGDTUW/ 4254

Dated 31^S January, 2017

Copy to the following for information and necessary action:-

- 1. Joint Director (Plg.), Directorate of Training and Technical Education, Muni Mayaram Marg, Pitam Pura, Delhi
- 2. All Deans, IGDTUW
- 3. All HoD's (MAE / ECE / CSE / IT), IGDTUW
- 4. Co-ordinator, Applied Science, IGDTUW
- 5. Chief Hostel Warden, IGDTUW
- 6. Incharge (Maintenance Cell), IGDTUW
- 7. Head (IT Services), IGDTUW
- 8. Dy. Controller of Examination, IGDTUW
- 9. Assistant Registrar (Pers.), IGDTUW
- 10. Assistant Registrar (GA)
- 11 Incharge (Web Server) with the request to upload the order on University Website.
- 12. Ar. Vishal Rai, Associate Professor, Department of Architecture and Planning
- 13. Dy. Finance Officer, IGDTUW
- 14. Librarian, IGDTUW
- 15. P.S. to Vice Chancellor, IGDTUW
- 16. P.A. to Registrar, IGDTUW
- 17. Guard file

(Charanjeet Kapoor) Section Officer (Pers.)