



Indira Gandhi Delhi Technical University For Women
(Formerly Indira Gandhi Institute of Technology)
Kashmere Gate, Delhi-110006

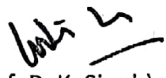
No.F.16(02)/Plg./IGDTIW/2018/ 325

Dated:- 05/09/2018

ORDER

Reference is made to Rule 18(1)(ii) of CCS (conduct) Rules, 1964 which provides that " every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an Annual Return in such form as may prescribed by the Govt. from time to time. Govt. of NCT of Delhi vide their letter No. F.misc/360/2009/SI/Pt/3704 dated 27/12/2017 issued necessary instructions for all the employees of Delhi Govt to furnish the subject information.

The prescribed forms related to Annual Property Return have been uploaded on University website for information and necessary action by all the concerned employees of IGDTUW. (Group 'A' and Group 'B'). All the Regular Employees (Group 'A' and Group 'B') are requested to download the requisite forms and fill the form and submit to the office of Registrar latest by 31.10.2018. This order has been issued with the approval of the Competent Authority.

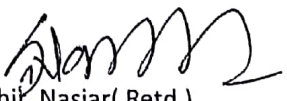

(Prof. R. K. Singh)
Registrar

No. F.16(02)/Plg./IGDTIW/2018/ 325

Dated:- 05/09/18

Copy forwarded to the following for information and necessary action:-

1. PS to VC, IGDTUW
2. PA to Registrar, IGDTUW
3. Incharge Personnel
4. In charge (Web Server), IGDTUW for uploading the circular on University's website.
5. Guard File.


(Gp. Capt. Sudhir Nasir (Retd.)
Consultant (Plg.)
30/08/18

ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year

1. Name of Officer (in full) and service to which the officer belongs _____
2. Present Post held _____
3. Present Pay _____

Name of District, Sub-Division, Taluk and village in which property is situated	Name and details of property		*Present Value	If not in own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchases, lease **, mortgage inheritance, gift, or otherwise, with date of acquisition and name with details of person/ persons from, whom acquired.	Annual income from the property	Remarks
	Housing and other buildings	Lands					

Signature.....

Date.....

Inapplicable clause to be struck out.

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
 - Includes short-term lease also.
 - The wording 'No Change or No addition opr as in previous year' may be avoided and all details filled up.
- Note- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955(now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.